

The Indian River County District School Board met on Tuesday, June 25, 2013, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Carol Johnson, Vice Chairman Claudia Jiménez, and Board Members: Jeff Pegler, Matthew McCain, and Karen Disney-Brombach. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

Business Meeting

- I. Meeting was called to order by Chairman Johnson.
- II. Invocation was given by Deacon Jason Murbarger of Trinity Episcopal Church.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG – Mrs. Disney-Brombach
- IV. ADOPTION OF AGENDA
Mrs. Disney-Brombach moved approval of the Orders of the Day. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS
No presentations
- VI. CITIZEN INPUT
No requests to speak.
- VII. CONSENT AGENDA
Mrs. Disney-Brombach moved approval of the Consent Agenda. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
 - A. Approval of Minutes – Dr. Adams**
 1. 2013-2014 Budget Workshop 6/11/2013
 2. Round Table Discussion 6/11/2013
 3. Business Meeting 6/11/2013Superintendent recommended approval.
 - B. Approval of Personnel Recommendations – Ms. Roberts**

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Superintendent recommended approval.
 - C. Approval of Budget Amendments – Mr. Morrison**

This request was for approval of the following budget amendments for fiscal year ending June 30, 2013:

 - Amendment # 3- Special Revenue – Other
 - Amendment # 2 – Capital
 - Amendment #1 – Debt ServiceSuperintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. Sebastian River High School received a donation in the amount of \$1,500 from Adam Gehrke. The funds would be used to purchase a vehicle for the use of student instruction and training in the Automotive Department. A donation in the amount of \$5,500 was received from the Education Foundation of Indian River County. The funds would be used for purchasing a lift and vehicle for the use of student instruction and training in the Automotive Department.
2. Wabasso School received a donation in the amount of \$1,000 from the Fraternal Order of Eagles Aerie & Auxiliary #4374. The funds would be used to support efforts to enrich the educational experiences for the Wabasso School's student body.

Superintendent recommended approval.

E. Approval to Dispose of Surplus Property – Mr. Morrison

This was a request to approve the dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represented property to be deleted from various inventories and/or for items that had been declared surplus. After Board approval, property would be recycled and/or auctioned. Also, pursuant to Chapter 274.02 F.S., annual inventories were performed at each school/department for the fiscal year ending June 30, 2013. Attached was a list, by school/department, of property not reconciled. This request was to delete the property from the Fixed Asset Ledger.
Superintendent recommended approval.

F. Approval of PD 360 Contract 2013-2014 Renewals– Mrs. D'Albora

PD 360 Professional Development On-Demand was a web-based, on-demand, professional learning resource that supported the District in the establishment of a systemic, job-embedded program that emphasized classroom implementation. School Improvement Network owned the copyrights to and was the sole-source provider for the professional development online service, PD 360-Professional Development On Demand. The online program was comprised of two major components: PD360 (general professional development for teachers) and Common Core 360 (professional development aligned specifically to the Common Core State Standards). The purpose of the action was to purchase licenses that would allow all teachers access to both sections of the on-demand, professional learning system at a total cost of \$108,000. A breakdown of costs was below:

- The first proposal included a PD360 account for all teachers and reflected a significant discount to promote proper implementation and maximum return on investment. This year was the third of the three-year cycle. As per the approved Race to The Top Grant, RTTT funds would be used to acquire PD 360 Professional Development at a yearly cost of \$54,000. This pricing had not gone up in price since its implementation in 2011-2012, as the School District chose to renew annually.
- The second proposal included licensed access for all teachers to the Common Core 360 content contained on the PD 360 Professional

Development On-Demand website. Title II would be used to acquire Common Core 360 content at a yearly cost of \$54,000.

Superintendent recommended approval.

- G. Approval of AmeriCorps Agreement 2013-2014 Renewal – Mrs. D’Albora**
This agreement outlined a collaborative between the School District and AmeriCorps St. Lucie, Indian River, and Okeechobee Reads to provide one-on-one reading tutoring to selected students in grades K-3. No cost to the District. Superintendent recommended approval.
- H. Approval of Safari Montage License Renewal – Mrs. D’Albora**
Since 2008, Safari Montage provided the District with a digital media management system. Attached was the content license renewal covering the period beginning on 7/01/2013 and ending on 6/30/2014. Also attached was the digital content license agreement. The cost impact was \$31,675. Superintendent recommended approval.
- I. Approval of Contract Renewal for Services with Redlands Christian Migrant Association (RCMA) - Mrs. D’Albora**
Redlands Christian Migrant Head Start provided appropriate services for identified handicapped children ages 3 to 5, who met the Head Start eligibility criteria. It was recommended that the Board approve the contract for the 2013-2014 school year. No additional cost to District. Superintendent recommended approval.
- J. Approval of Contract Renewal for Services with Marie Cole - Mrs. D’Albora**
Marie Cole provided hearing interpreter services to hearing impaired students in the Indian River County School District. This contract renewal was for the 2013-2014 school year. Estimated cost: \$33,000.00. Superintendent recommended approval.
- K. Approval of Contract Renewal for Services with Physical Therapy Services of Indian River, Inc. - Mrs. D’Albora**
Physical Therapy Services of Indian River, Inc., supplied the School District with licensed physical therapists on a contractual basis. This renewal contract was for the 2013-2014 school year and included Extended School Year. Estimated cost: \$39,000.00. Superintendent recommended approval.
- L. Approval of Vero Beach High School Math Team Travel to San Diego, CA – Mrs. D’Albora**
The Vero Beach High School Math Team requested permission to travel to San Diego, CA, on July 20-27, 2013. They were invited to participate in the “National Mu Alpha Theta convention”. The Math Team financed the trip through various fundraisers. There was no cost to the District. All necessary insurance had been provided and approved by Risk Management. Superintendent recommended approval.

M. Approval of Contract Renewals for Childcare Providers for 2013-14 – Mrs. D’Albora

The contracts outlined the respective responsibilities of the School District and local childcare providers to continue services to children of teen parents participating in the District’s Teen Parent Program. In accordance with Florida Statute 1003.54, School Districts were required to provide childcare services to the children of teen parents participating in this dropout prevention program. Indian River County utilized several local centers for this purpose. Currently under this proposal were the following childcare providers: Bright Beginnings, First Impressions Daycare and Preschool, Tiny Treasures/Learning Nest, RCMA/Whispering Pine, Ross Small World Childcare, The Tot Spot, TLC of Sebastian, Turner’s Childcare, and Williams Childcare. Cost to the District was offset by the FTE earned by the program. Superintendent recommended approval.

N. Approval of Project CHILD Renewal for 2013-14 – Mrs. D’Albora

The School District of Indian River County would offer six clusters of Project CHILD for the upcoming school year. The cost of the annual renewal for materials for 18 teachers was \$11,626.00, plus a profession development cost of \$2,000.00. The total cost to renew was \$13,626.00. Our goal was to continue to provide this innovative option at Treasure Coast Elementary School. The school was a National Demo Site and was looking forward to the continued involvement with Innovative Educational Programs (IEP). Superintendent recommended approval.

O. Approval of the 2014 - 2016 District Technology Plan – Mrs. D’Albora

Districts were required to update their Technology Plan to satisfy state and federal grant programs, and E-Rate funding requirements. The attached Technology Plan was updated to cover the 2014 to 2016 school years and was based on the FLDOE template provided to Districts as a guide. Superintendent recommended approval.

P. Approval of 2012-2013 Casualty, Safety, and Sanitation Reports – Ms. Roberts

The 2012-2013 Casualty, Safety, and Sanitation Reports for each school and facility were attached. In accordance with State Requirements for Educational Facilities (SREF) and Florida Statutes, these reports were to be submitted to the Board each year. Please note that reports were not included for Vero Beach Elementary School and Support Services Center as they were new construction sites. Superintendent recommended approval.

Introduction:

Dr. Adams introduced Mr. Todd Peyton, the new Assistant Principal of Dodgertown Elementary School.

VIII. ACTION AGENDA

A. Approval of Superintendent's 2012-2013 Composite Evaluation as Above Expectations – Chairman Johnson

Dr. Adams had served as Superintendent of Schools since June 2011. As per her employment contract, each Board Member independently prepared an evaluation and met with Dr. Adams to review her evaluation. All evaluations and accompanying comments were reviewed by individual Board Members with the Superintendent. Board Members were to vote on the acceptance of the composite evaluation.

Chairman Johnson stated that there would be no change to the current contract. Mrs. Disney-Brombach moved approval of the Superintendent's 2012-2013 composite evaluation as above expectations. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

B. Approval to Set Public Hearing Date to Repeal All Existing School Board Policies and, then, to Adopt the New School Board Policies – Ms. Roberts

District School Board Members, Superintendent of Schools, and District Staff met several times during the course of the past year (2012-2013) in public discussion sessions to review all proposed changes. The first reading was a Special Meeting held on Tuesday, June 18, 2013. This action was the second reading/step in the policy adoption process, as set forth in the Florida Administrative Procedures Act, State Statutes, and School Board Policy #1.06. This action was in preparation for the public hearing, to repeal and adopt School Board policies, to be held August 13, 2013, at the 6:00 p.m. business meeting in the Teacher Education Center (TEC). Superintendent recommended approval.

Mrs. Disney-Brombach moved approval to set the public hearing date for August 13, 2013, to repeal all existing School Board policies and to adopt the new School Board policies. Mr. Pegler seconded the motion and it carried unanimously, with a 5-0 vote.

C. Approval of Owner/Contractor Construction Agreement for Oslo Middle School Parent Pick-up/Drop-off Loop and Wetlands Improvements, SDIRC 2013-19 – Mr. Morrison

Approval was recommended for the Owner/Contractor Construction Agreement between the School District of Indian River County and Sunshine Land Design, Inc., for the Parent Pick-up/Drop-off Loop and Wetlands Improvements at Oslo Middle School (SDIRC 2013-19) in the amount of \$147,160.75. The improvements would include the construction of a new parent pick-up/drop-off loop with stacking lane to include a new driveway, with a culvert, onto 5th Street SW; an approximately 700' vehicle stacking lane;

miscellaneous grading work; and a revitalization of an existing wetland area including a new boardwalk. The contract amount consisted of the Contractor's Base Bid of \$147,160.75 and included all construction costs associated with this project. The contract amount did not include Architect/Engineering fees. Superintendent recommended approval.

Mr. Pegler moved approval of Owner/Contractor Construction Agreement for Oslo Middle School Parent Pick-up/Drop-off Loop and Wetlands Improvements, SDIRC 2013-19. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

D. Approval of the Educational Plant Five-Year Survey Report– Mr. Morrison

Approval was recommended for the Educational Plant Five-Year Survey Report for 2013-2018. The Survey was a systematic study of present educational and ancillary plants and the determination of future anticipated needs to provide appropriate educational programs and services based on projected Capital Outlay Full Time Equivalent (COFTE) Forecast approved by the Department of Education. The Educational Plant Five-Year Survey Report was adopted every five years. The District's current active Survey would expire on June 30, 2013. Superintendent recommended approval.

Ms. Jiménez moved approval of the Educational Plant Five-Year Survey Report. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

E. Approval to Award Ag-Scape Services; d.b.a., Florida Site Contracting for Drainage and Accessibility Improvements at Dodgertown, SDIRC 2013-16 - Mr. Morrison

This was a Request for Proposal (RFP) to secure firm prices for drainage and accessibility improvements at Dodgertown Elementary as per plans and specifications. Scope included underground drainage work, re-grading of open areas, replacement of failing roof gutters around the school, new sidewalks, a dumpster enclosure and handicap parking stalls. The gutter replacement was bid as Alternate I and the base, asphalt, grading and a new dumpster pad and enclosure as Alternate II. It was recommended that the Board accept the single bid response. Price received was within current market conditions. Award of the base bid and Alternate 2 was recommended to Ag-Scape Services; d.b.a, Florida Site Contracting as the lowest and best bidder meeting specifications, terms, and conditions. Superintendent recommended approval.

Mr. Pegler moved approval to award Ag-Scape Services; d.b.a., Florida Site Contracting for drainage and accessibility improvements at Dodgertown, SDIRC 2013-16. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

F. Approval of Owner/Contractor Construction Agreement for Dodgertown Elementary Drainage and Accessibility Improvements, SDIRC 2013-16 – Mr. Morrison

Approval was recommended for the Owner/Contractor Construction Agreement between the School District of Indian River County and Ag-Scape Services; d.b.a., Florida Site Contracting for the Drainage and Accessibility Improvements at Dodgertown Elementary in the amount of \$43,280.00. The improvements would include underground drainage work, re-grading of open areas, new sidewalks, a dumpster enclosure, and handicap parking stalls. The contract amount consisted of the Contractor's Base Bid in the amount of \$29,890.00, Alternate 2 in the amount of \$8,390.00 and an owner added contingency in the amount of \$5,000.00, which included all construction costs associated with this project. The contract amount did not include Architect/Engineering fees. Superintendent recommended approval.

Mr. Pegler moved approval of the Owner/Contractor Construction Agreement for Dodgertown Elementary Drainage and Accessibility Improvements, SDIRC 2013-16. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

G. Approval of the Economic Opportunities Council of Indian River County, Inc., Head Start Program Agreement Renewal for Citrus Elementary and Highlands Elementary Concretables - Mr. Morrison

Approval was recommended for the renewal of the agreement between the School Board of Indian River County and the Economic Opportunities Council of Indian River County, Inc., Head Start Program for the allowance to house three (3) concreteable classrooms on School District property: two (2) located at Citrus Elementary School and one (1) located at Highlands Elementary School. The concreteable classrooms were owned and maintained by the Economic Opportunities Council of Indian River County, Inc. This Agreement was effective beginning June 25, 2013, through June 30, 2017. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of the Economic Opportunities Council of Indian River County, Inc., Head Start Program agreement renewal for Citrus Elementary and Highlands Elementary concretables. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

H. Approval to Amend the Sebastian River Middle School Thermal Energy Storage Plant Project Budget – Mr. Morrison

Approval was recommended to amend the budget for the Sebastian River Middle School Thermal Energy Storage Plant Project, increasing the budget by approximately \$350,000. On September 11, 2012, the School Board approved the 2012/13 Capital Projects Fund Budget containing the Sebastian River Middle School Thermal Energy Storage Project at an estimated cost \$736,225. The Thermal Energy Storage equipment and engineering services have been procured for this project. Pursuant to Board approval the Request for Qualifications (RFQ) SDIRC 2012-18 for Mechanical Contractors, bids were obtained from approved shortlisted vendors in the amount of \$607,000 and \$795,341, thus leaving a shortfall of \$341,927 in the project as follows:

Description	Amount
Approved line item budget for SRMS TES project# 419	\$736,225
Purchase Order #01305012 to Trane Equipment	(\$417,107)
Purchase Order #01302405 to OCI Associates Inc for Engineering Services	(\$52,500)
Purchase Order #01302405 to ML Structural Engineering	(\$1,545)
Subtotal available funding	\$265,073
Response to Bids for Mechanical installation services	(\$607,000)
Net Shortfall	(\$341,927)

Upon Board approval of this transfer, the budget for the Sebastian River Middle School Thermal Energy Storage Plant Project would be amended from the original budget amount of \$736,225 to \$1,086,225. Superintendent recommended approval.

Mr. Pegler moved approval to amend the Sebastian River Middle School Thermal Energy Storage Plant Project Budget. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

I. Approval of Florida Power and Light Company Underground Easement for Fellsmere Elementary Expansion/Renovation Project – Mr. Morrison

Approval was recommended for the attached Underground Easement granted to Florida Power & Light Company for the Fellsmere Elementary School Expansion/Renovation Project as per attached Sketch and Description of FPL Easement. This easement was necessary for the construction, operation, and maintenance of underground electric utility facilities (including cables, conduits and appurtenant equipment, and appurtenant above ground equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage; as well as, the size of and removal of such facilities or any of them within an easement as described in Exhibit "A" ("Easement Area"). Superintendent recommended approval.

Ms. Jiménez moved approval of Florida Power and Light Company Underground Easement for Fellsmere Elementary expansion/renovation project. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

J. Approval of the Revised Construction Management at Risk (CMAR) Agreement, Template – Mr. Morrison

Approval was requested for the changes/revisions to the District's Construction Management at Risk (CMAR) Agreement, template, as discussed at the School Board Workshop held on February 26, 2013. The final version of the proposed Construction Management at Risk (CMAR) Agreement, template, was attached. Superintendent recommended approval.

Ms. Jiménez moved approval of the revised Construction Management at Risk (CMAR) Agreement, template. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

K. Approval of Bruce Green for Assistant Superintendent of Technology and Assessment – Dr. Adams

The Superintendent's Organizational Chart was approved by the District School Board on June 11, 2013. The position of Executive Director of Instructional and Information Technology was eliminated and replaced by Assistant Superintendent of Technology and Assessment. The cost to the District was an additional \$27,508, including benefits. Superintendent recommended approval.

Mr. Pegler moved approval of Bruce Green for Assistant Superintendent of Technology and Assessment. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

L. Approval of North County Charter School Contract Renewal - Mrs. D'Albora

The Board of Directors of North County Charter requested a renewal of an existing contract that expired on June 30, 2013. The new contract was for fifteen years from July 1, 2013, to June 30, 2028. North County Charter School would serve pre-kindergarten through 5th grade students. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of North County Charter School contract renewal. Mr. Pegler seconded the motion and it carried unanimously, with a 5-0 vote.

M. Approval of Code of Student Conduct for 2013-14 – Mrs. D’Albora

Each year the Code of Student Conduct was revised and presented to the School Board for adoption. School Board policy 5500 stated, “The Code of Student Conduct that was adopted annually shall provide for review of a decision to suspend or expel a student pursuant to this policy and the Code, consistent with F.S. 1006.07.” This year the Code of Student Conduct Review Committee met five times. Last year’s cost to the District for English and Spanish Code of Student Conduct booklets was \$4,032.59. Superintendent recommended approval.

Ms. Jiménez moved approval of the Code of Student Conduct for 2013-2014. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT’S REPORT

Dr. Adams thanked Title I extended program staff of 60 teachers and 21 assistants that served 700 students in grades 2, 4 and 5.

X. DISCUSSION

No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Johnson

Mrs. Disney-Brombach reported on the Florida School Boards Association conference held in Tampa. She had the opportunity to meet with the Commissioner of Education and Governor Rick Scott. They discussed dual enrollment funding that was being eliminated for high school students.

Ms. Jiménez shared information she obtained from attending the Florida School Boards Association conference in regard to the Florida State’s mandate on Common Core Testing standardization.

Chairman Johnson congratulated Mrs. Disney-Brombach for being sworn in as the President-Elect of the Florida School Boards Association.

XII. INFORMATION AGENDA

A. Charter School Financials – Mr. Morrison

Charter school financial statements are presented to the Board for information only. No approval of a charter school’s financial statements is required. This presentation of charter school financial statements is to demonstrate compliance with Section 1002.33, Florida Statutes. Specifically, subsection (5)(b) requires the District, as sponsor, to monitor the revenues and expenditures of the charter school and to perform the duties provided in s. 1002.345. High performing charter schools are only required to submit financials quarterly. Indian River Charter High School opts to submit their financials quarterly. The other two high performing charter schools, North

County Charter School and Sebastian Charter Junior High, have chosen to submit their financials monthly.

B. Monthly Facilities Report – Mr. Morrison

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams reported on the Florida Department of Education's Press Release regarding the Governor's request to create a committee that would include School Superintendents and educators whose task would be to review the Statewide Grading System. Dr. Adams reminded everyone that the next business meeting would be held on July 23, 2013. Dr. Adams thanked Mr. Morrison and his staff for today's workshops on the proposed Budget and Capital Outlay Five-year Plan. She said that she was looking forward to the start of the new school year.

XIV. ADJOURNMENT – Chairman Johnson

With no further business, the meeting adjourned at approximately 6:49 p.m.